

TOWN of MILTON, VT | DEVELOPMENT REVIEW APPLICATION

If you have any questions, call (802)893-1186 or visit us in the Milton Municipal Complex at 43 Bombardier Road, Milton, VT 05468

FINAL SUBDIVISION FORM, UDR 340 & 440

Final Plan Checklist

- Check here to verify that the proposal conforms to the layout shown on the sketch plan or preliminary plat plus any recommendations made by the DRB in its decision
- Check here to verify that you understand final approval by the DRB shall not be deemed to constitute or be evidence of an acceptance by the Town of any street, easement, utility, park, recreational area or open space shown on the final plat. Such acceptance may only be accomplished by formal resolution of the Legislative Body.

Check each box below to verify that your final plat drawing includes the following:

- The Final Subdivision Plat shall consist of one or more sheets of drawings prepared by a license surveyor which conform to the following requirements:
 - The size of the sheets shall be either 18 inches x 24 inches or a multiple thereof.
 - Such sheets shall have a margin of one (1) inch outside the border along three sides and of one and one-half (1-1/2) inch on the binder side.
 - Space shall be reserved thereon for endorsement by all appropriate agencies.

THIS FINAL PLAT HAS BEEN APPROVED BY RESOLUTION OF THE DEVELOPMENT REVIEW BOARD OF THE TOWN OF MILTON, VERMONT, THIS _____ DAY OF _____, 20__, SUBJECT TO THE REQUIREMENTS AND CONDITIONS OF SAID RESOLUTION. SIGNED THIS _____ DAY OF _____, 20__.
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- The final plat for a major subdivision shall conform in all respects to the preliminary or sketch plat as approved by the DRB. The subdivision plat shall show:
 - Proposed subdivision name or identifying title, the name of the Municipality, the name and address of the record owner and subdivider, the name, license number and seal of the licensed land surveyor, the boundaries of subdivision and its general location in relation to existing streets or other landmarks and scale, date and true north point.
 - Street names, as approved by the DRB, and lines pedestrian ways, lots, reservation, easements and areas to be dedicated to public use.
 - Sufficient data acceptable to the DRB to determine readily the location, bearing and length of every street line, lot line, boundary line, and to reproduce such lines upon the ground. When practicable these should be tied to reference points previously established by a public authority.
 - The length of all straight lines, the deflection angles, radii, length of curves and central angles of all curves, tangent distances and tangent bearings for each street.
 - By proper designation on such Plat, all public open space for which offers of cession are made by the subdivider and those spaces title to which is reserved by him.
 - Lots within the subdivision numbered in alternating order within the blocks.
 - The location of all the improvements referred to in Article VIII and in addition thereto the location of all fire protection devices, utility poles, sewage disposal systems, and rough grading and other devices and methods of draining the area within the subdivision.
 - Permanent reference monuments and lot corner markers shall be clearly indicated.
 - Monuments shall be set at all corners and angle points of the boundaries of the subdivision, and for new roads at all street intersections, angle points in street lines, points of curve and such intermediate points as shall be required by the DRB.
 - Deed reference, tax map reference.

Check each box below to verify that you have attached the following:

- Copies of the proposed deeds, agreements or other documents showing the manner in which streets, open space, including park and recreational areas served and maintained and a certificate from the Legislative Body or Town Attorney that these documents are satisfactory. Such certificate shall not be construed, however, as acceptance by the Town of Milton of any areas proposed to be dedicated to the Town.
- Your preferred form of performance bond (if applicable) to secure completion of any improvements and their maintenance for a period of two (2) years.
- Any other documents required by the DRB as a result of sketch/preliminary plat approval.

- The final plan application for a minor or major subdivision shall be accompanied by a Certificate of Title showing the ownership of all property or easements to be dedicated or acquired by the Town, or reserved, and said Certificate of Title shall be approved by the Town Attorney. Copies of all proposed offers of Dedication, deeds, easements or other instruments conveying property or easements to the Town shall also accompany the final application, and be approved by the Town Attorney.

Standards of Evaluation (UDR Chapter 340)

Check each box below to verify that you have read, understood, and accept the following standards of evaluation.

- The proposed development will not cause a disproportionate or unreasonable burden on the town's ability to provide community facilities and utilities
- The land to be subdivided is suitable for use without endangering public health or safety, and adversely impacting the environment, neighboring properties or the character of the area.
- The applicant must design the subdivision to follow and extend the planned settlement pattern (including lot size, lot configuration, road layout and structure location) and to connect to and extend existing road, sidewalk, path, trail, utility, greenway, and open space corridors.
- Applicants must construct new or extended roads in accordance with the Town of Milton's Public Works Specification.
- The proposed development is in compliance with the Milton Comprehensive Plan, Zoning Regulations and other By-Laws then in effect.
- The applicant must demonstrate that the proposed subdivision will be compatible with and enhance the character of the area; not contribute to a pattern of strip development, and not impair or impede the lawful development of property within the area for the uses permitted in the applicable zoning district.
- The applicant must demonstrate that the proposed subdivision has been designed to facilitate use of energy-efficient modes of transportation such as walking, biking and transit as feasible and appropriate given the location and use.
- The applicant must demonstrate that proposed subdivision will be designed and located to avoid, minimize and/or mitigate adverse impacts to significant natural resources.
- The applicant must comply with soil preservation standards.

Check here if you have opted to **ATTACH** a narrative explaining how the proposal addresses the standards above, as well as the standards specifics in Chapter 340 of the UDR.

Expiration

Check here to verify your understanding that Final approval shall expire if the final plat is not filed by the subdivider within one hundred eighty (180) day period unless (a) the project is phased, in which case only the first phase of the subdivision has to be filed if a schedule for filing has been approved for the other phases; or (b) the Zoning Administrator grants a 90-day extension because local or state permits are still pending. Once a final plat has been filed, there is no expiration date on the subdivision.