



PLANNING COMMISSION

Meeting Type:.....**Regular Meeting**
Date:.....**Tuesday, May 21, 2019**
Time:.....**6:30 p.m.**
Place:.....**Milton Community Room**
Address:.....**43 Bombardier Road Milton, VT 05468**
Contact:.....**(802) 893-1186 or mburris@miltonvt.gov**
Website:.....**www.miltonvt.gov**

MEETING MINUTES

Lori Donna, Chair

Tony Micklus, Vice-Chair

John Lindsay

David Ross

1. Call to Order & Welcome

The meeting was called to order by L. Donna at 6:37 p.m.

2. Attendance

Members Present: Lori Donna, Chair; Tony Micklus, Vice-Chair; John Lindsay; David Ross

Members Absent: None

Staff Present: Michael Burris, Director of Planning & Zoning

Others Present: Mike McCormick; Jason Heath

3. Agenda Review

None.

4. Public Forum

The public may attend and participate in accordance with Vermont's Open Meeting Law (1VSA312).

5. Staff Updates

The Selectboard will vote on Jason Heath's appointment to the Planning Commission (PC) on June 3rd. The first public hearing for the addition of the Village Center Designation program to the comprehensive plan will be on June 17th.

Sean Cannon has been appointed to the Development Review Board.

The Planning Assistant, Tracey Crocker, has resigned, and her last day will be May 31st.

6. Business

A. Clerk Vacancy

Motion made by T. Micklus at 7:25 p.m. to appoint David Ross as the Clerk for the Planning Commission with a second by J. Lindsay. Approved Unanimously.

B. Unified Development Regulation (UDR) Edits

Develop plan and schedule to edit zoning regulations. It was discussed that UDR revisions will be held twice per year. The specific dates will be voted on during the next PC meeting.

C. Zoning District Revisions

Develop plan and schedule to hear rezoning requests. It was discussed that Zoning District revisions will be held once per year. The specific date will be voted on during the next PC meeting.

D. Town Plan Surveying

Regroup on town plan surveys and work plan. Staff and D. Ross will form a Steering Committee to guide the comprehensive planning process, and staff and J. Lindsay will evaluate the current comprehensive plan. Details on a work plan are forthcoming.

7. Minutes: January 15, 2019 and April 16, 2019

The PC tabled the minutes of January 15, 2019 until the next meeting.

Motion made by T. Micklus at 8:24 p.m. to approve the Planning Commission Meeting Minutes of April 16, 2019 as amended with a second by J. Lindsay. Approved Unanimously.

8. Adjournment

L. Donna adjourned the meeting at 8:24 p.m.

Next Meeting: June 4

Respectfully Submitted,
Tracey Crocker

APPROVED MINUTES:

 _____ Date: 6/18/19
Lori Donna, Chair

Filed with the Milton Town Clerk's Office on this _____ day of _____, 2019.

ATTEST: _____, Milton Town Clerk