



**Town of Milton – Selectboard Meeting
43 Bombardier Road, Milton VT 05468
In Person and/or via Zoom – Community Room
Monday, August 15, 2022 at 6:00 p.m.**

MINUTES

Selectboard Members Present: Darren Adams, Chair; Michael Morgan, Vice Chair; John FitzGerald, Clerk; Brenda Steady, Member; Chris Taylor, Member

Selectboard Members Absent: None

Staff Members Present: Don Turner Jr., Town Manager; John Bartlett, HR and Operations Director (remote); Brittany Tradup, Executive Assistant to the Town Manager; Cathy LaClair, Milton on the Move Coordinator; Matthew Davis, Library Director

Others Present:

John Currie; Henry Bonges; Chuck Wilton; Anthony Micklus; Alek Fleury, Milton Independent; annmerrill-griswold (remote)

I. Call to Order

D. Adams called the meeting to order at 6:00 p.m.

II. Flag Salute

D. Adams led the attendees in the Pledge of Allegiance.

III. Agenda Review

H. Bonges would like to talk about Chittenden Solid Waste District (CSWD), with a follow up on a request for data on outflow from the Wastewater treatment plant. He would also like to talk about an autonomous shuttle for Milton. J. FitzGerald would like to add discussion about Computer Use Policy.

IV. Public Forum

John Curry from Maplewood Ave., President of Home Owner's Association, spoke regarding establishing a stormwater utility for the Town of Milton. He presented some initial data, his cost calculations and some implementation challenges that the HOA faces. D. Turner provided some additional background on the "3 acre rule", the potential impact and some upcoming information meeting dates. D. Adams requested data on all the residents that would be impacted and if anyone is challenging this implementation.

V. Consent Agenda

- **Approval of Selectboard Meeting Minutes of August 1, 2022**
- **Approval of Warrant #4**

Motion made by B. Steady to approve the Consent Agenda, with a second by M. Morgan. Motion approved unanimously.

**VI. Appoint Chittenden County Regional Planning Commission (CCRPC)
Board Representatives: Chuck Wilton (Primary) and Anthony Micklus (Alternate)**
Don Turner, Jr., Town Manager

C. Wilton and A. Micklus provided an overview of their backgrounds and why they are interested in their respective positions as primary and alternate representatives.

Motion made by M. Morgan to appoint Chuck Wilton as primary representative and Anthony Micklus as the alternate representative to the Chittenden County Regional Planning Commission effective today for 1 year terms, with a second by C. Taylor. Motion approved unanimously.

There was discussion about the next meeting of the CCRPC, and D. Turner announced that the next Selectboard meeting on September 6 will be a joint meeting with the Planning Commission to go over UDR updates.

VII. Appoint Green Mountain Transit Board Representative: Henry Bonges
Don Turner, Jr., Town Manager

Henry Bonges provided background information on why he is interested in this position and how it ties in with his other volunteer positions. There was some discussion about bus transportation and data that the Selectboard would be interested in seeing.

Motion made by M. Morgan to appoint H. Bonges to a 2-year term effective today as Milton's representative on the Green Mountain Transit Board, with a second by J. FitzGerald. Motion approved unanimously.

VIII. Energy/CSWD Update
Henry Bonges, Milton's Representative for the Chittenden Solid Waste District (CSWD) and Volunteer Representative for Town of Milton Energy Projects

Henry Bonges provided an update on several projects he has been working on for the Town, including the wastewater treatment plant hydro and Chittenden Solid Waste District (CSWD) grant opportunities.

IX. Autonomous Shuttle
Henry Bonges, Milton's Representative for the Green Mountain Transit Board

H. Bonges gave a presentation on a proposed autonomous shuttle concept for Milton.

X. Permission for Library to Apply for Courier Grant
Matthew Davis, Library Director

M. Davis provided background on the courier Grant, which the library applies for each year. The amount is \$571.35, and it supports the statewide interlibrary loan system, covering half the cost of one hand-delivery per week.

Motion made by B. Steady to give permission to the Library director to apply for the Courier Grant and to accept the Courier Grant, with a second by C. Taylor. Motion approved unanimously.

Matthew Davis additionally requested that the Selectboard consider permitting this type of grant request to be added to a consent agenda for future years. No action was taken on this request at this meeting.

XI. Computer Use Policy

J. Fitzgerald presented a concern regarding the fact that Tech Group does not manage the Selectboard's laptops, and therefore, anything that happens to them would have to be paid for out of pocket. D. Adams mentioned that the Computer Use Policy does exist and suggested that it be reviewed for potential updates.

XII. Update from Town Manager and Board Members

Don Turner, Jr., Town Manager

- Turner read the following message from Ken Robie on behalf of VTrans regarding an update on the Hourglass Project: "We expect to see the revised Preliminary Plans from Green International by September 16th. Those will then go through the review process (including the Town) before moving on to updating the ROW Plans and documents. Green is also working on the revised Operational Stormwater Permit information and application, which, as before, has a Town component. Assuming all goes smoothly in the remaining steps, we'll be in a good position to advertise in the fall/winter of 2023 for construction in 2024." Turner added that VTrans will plan to present new preliminary plans for Selectboard approval sometime in October.
 - D. Adams stated that he would like a representative at a meeting with a letter certifying that there will be no impact on the use of TIF funds. C. Taylor also expressed concerns that every year the project is pushed out, the costs go up.
- Hamlin Engineering completed the survey for the Route 7, Middle Road and Railroad Street right-of-way work. The Town will now work with the attorney to get the survey work recorded.
- Kirt Mayland will be at the next Selectboard meeting to make a recommendation on the solar projects at the old landfill and wastewater plant. Henry Bonges and Turner will meet with Mayland next week to go through the three (3) proposals.
- The Town is awaiting updates from Aldrich and Elliott for Arrowhead Ave. sewer expansion and the Flanders water upgrade project.
- The Grange approved the 60 day extension to the end of October. Turner met with the committee today, and they are wanting to work with the Town. At the meeting, Turner requested that the committee consider lowering the purchase price and allow the Town to use the difference in funds between the requested purchase price and the final purchase price to reinvest in property upgrades.
- Turner met with Amy Rex, Superintendent of the Milton School District, following the last Selectboard meeting. There will be no joint meeting between the school and the Selectboard on August 29, at the request of the Selectboard. The next scheduled meeting would be January 2023, unless the Selectboard would like to request an alternate joint meeting date.
- Michaela Foody, Milton's Public Safety Director, has been representing Milton on the Chittenden County Public Safety Authority (CCPSA) and will continue doing so. The CCPSA public dispatch center may be moving forward, as they received word of a funding opportunity.
- Turner reported concern regarding the budget for the Special Services Transportation Agency (SSTA) service, which provides accessible transportation services for people who have specialized mobility needs. The annual budget is \$13,000, and the bill for July was roughly \$2600. There are a lot of people using the service. Turner has talked to Green Mountain Transit

about how to manage the costs, and the Town may have to cut back on rides. Turner responded to questions regarding the cost per ride and the use guidelines set by the Town.

- Water/Wastewater Superintendent Tom Elwood is looking into a drying process for wastewater bio solids that could potentially save the Town money. Green Mountain Power may be interested in partnering with the Town.
- Amanda Costello started last Monday, August 8, as the Planning and Zoning / Public Works Administrative Assistant.
- A candidate for the open highway tech position has accepted an offer and will start September 12, 2022.
- The Town is currently interviewing candidates for the open water/wastewater position.
- The Rescue squad's application for paramedic level service has been approved at the district level and is now awaiting approval from the Department of Health.

XIII. Adjournment

**Motion made by M. Morgan to adjourn the meeting at 7:21 p.m., with a second by B. Steady.
Motion approved unanimously.
Meeting adjourned by D. Adams.**

All documents pertaining to this meeting may be viewed using the following link:

<https://miltonvt.box.com/s/6brv12h9wripuc7areqtduhi9u81dssx>

A video recording of this meeting can be found at the following location:

<https://miltonvt.box.com/s/b11zkwv424jnf0s3taz0l3fuq31fzbb7>

Respectfully Submitted,

Brittany Tradup

APPROVED MINUTES:

_____ Date: _____

John FitzGerald, Clerk

Filed with the Milton Town Clerk's Office on this _____ day of _____, 2022.

ATTEST: _____, Milton Town Clerk