



Town of Milton
Regular Selectboard Meeting
Tuesday, February 19, 2019 at 6:00 p.m.
Milton Municipal Building Community Room
43 Bombardier Road, Milton VT 05468

MINUTES

Selectboard Members Present: Darren Adams, Chairman; Kenneth Nolan, Vice-Chairman; John Palasik, Clerk; Chris Taylor, Member; Brenda Steady, Member

Staff Members Present: Don Turner, Jr., Town Manager; Sheila Mooney, Town Manager Executive Assistant; David Allerton, Director of Public Works; John Bartlett, Director of Administration, Human Resources, Facilities; Jessica Morris, Director of Finance

Others Present: Thomas Sanchez; Courtney Lamdin; Madeline Clark; Ben Heath; Dana Maxfield; Warren Spinner; Steve Lizewski; Dahan Mohamed

I. Call to Order

The meeting was called to order by D. Adams at 6:04 p.m.

II. Flag Salute

D. Adams led the attendees in the Pledge of Allegiance.

III. Agenda Review

V. D. Southern Gateway Project and **V. E. Assessor's Service Agreement** will consist of updates only.

IV. Public Forum

Thomas Sanchez asked the Selectboard to consider upgrading Devino Road from a Class 4 road to a Class 3 road. Mr. Sanchez also asked that a traffic study be completed on Devino Road. Further, Mr. Sanchez requested that he be allowed to take more than a 5 gallon pail of sand from the Town sand pile in order to sand Devino Road during snow storms.

Don Turner, Jr., Town Manager agreed to meet with Thomas Sanchez at a later date to discuss the issue further.

V. Business

A. Resolution - Courtney Lamdin

Don Turner, Jr., Town Manager

Motion made by J. Palasik that the Milton Selectboard on behalf of the Community expresses its sincere gratitude to Courtney Lamdin for her professionalism, dedication and commitment to telling Milton's story in a fair and accurate manner for the last nine years with a second by K. Nolan. Approved Unanimously.

B. Streetscape Project Update

*Benjamin Heath, P.E., Vice President, Donald L. Hamlin Consulting Engineers, Inc.
Steve Lizewski, Engineer oDonald L. Hamlin Consulting Engineers, Inc.
Warren Spinner, Shade Tree Associates, LLC*

Benjamin Heath, Warren Spinner and Steve Lizewski updated the Selectboard regarding the Streetscape Project.

C. Lake Road Water Main Replacement Project and Engineering Service Agreement Approval

David Allerton, Director of Public Works

David Allerton, Director of Public Works updated the Selectboard on the Lake Road Water Main Replacement Project and Engineering Service Agreement.

Motion made by J. Palasik to authorize the Town Manager, or his designee to execute the Engineering Services Agreement with Aldrich & Elliott for \$32,700 for the Final Design of the Lake Road Water Main Replacement Project with a second by B. Steady. Approved Unanimously.

D. Southern Gateway Project Proposal

Don Turner, Jr., Town Manager

Don Turner, Jr., Town Manager updated the Selectboard on the Southern Gateway Project and the status of the proposal from Trudell Consulting Engineers.

E. Assessor's Service Agreement

*Don Turner, Jr., Town Manager
Jessica Morris, Director of Finance*

Don Turner, Jr., Town Manager updated the Selectboard on the status of the Assessor's Service Agreement.

Jessica Morris, Director of Finance updated the Selectboard regarding the Assessor's Office plans to have staff members attend upcoming workshops and classes.

F. Acknowledgement of Receipt of Annual TIF Reports

Jessica Morris, Director of Finance

Jessica Morris, Director of Finance gave the Selectboard an update of the Annual TIF Reports.

Motion made by J. Palasik acknowledging receipt of the Annual TIF Reports as presented by Jessica Morris, Director of Finance with a second by C. Taylor. Approved Unanimously.

G. Ordinance Regarding Bombardier Park Hours of Operation

Don Turner, Jr., Town Manager

The Selectboard discussed minor changes to the Bombardier Park Hours of Operation Ordinance. A further draft of the Ordinance will be available for the Selectboard's review at an upcoming meeting.

H. Adoption of Memorandum Regarding Conflicts of Interest

Darren Adams, Selectboard Chairman

Motion made by J. Palasik that the Selectboard approve the Memorandum as signed by the Selectboard Chair regarding Conflicts of Interest as presented with a second by B. Steady. Approved Unanimously.

VI. Town Manager's Update

Don Turner, Jr., Town Manager

- A citizen complained about the condition of Bartlett Road. There are currently no plans and no money in the budget to for major repairs to Bartlett Road. David Allerton, Director of Public Works will review possible short-term repairs to Bartlett Road.
- In January 2019 the Police Department responded to 846 calls including 12 DUIs compared to 6 DUIs in December 2018.
- The Highway Department crew were called out 58 times this winter season. They do have salt and should be in good shape for the short term depending upon how many times they get called out. The fuel budget is maxed out for this fiscal year as of today. Between salt and fuel the Town is looking at being between \$40,000 and \$45,000 over budget.
- The Town received an invoice from Green Mountain Transit for \$34,000. The Town is reviewing ways to lower the cost and will update the Selectboard at a later date.
- The Town and the School are continuing to grow their relationship and are continuing to collaborate on facilities joint purchases.
- The Town was named in a potential lawsuit on a foreclosed property regarding a 2009-2010 agreement to run a waterline through the property.
- The forest management of Bombardier Park is almost complete and forest management will begin at the Lamoille Walk.

VII. Warrant #18

Motion made by J. Palasik to approve Warrant #18 in the total amount of \$822,289.83 with a second by C. Taylor. Approved Unanimously.

VIII. Approval of Minutes of February 4, 2019 Regular Selectboard Meeting

Motion made by J. Palasik to approve the Minutes of February 4, 2019 with a second by K. Nolan. Approved Unanimously.

**IX. Executive Session
A. Personnel
B. Contracts**

Motion made by J. Palasik at 8:01 p.m. that premature public knowledge about personnel and contracts would cause the Town or person to suffer a substantial disadvantage with a second by C. Taylor. Approved Unanimously.

Motion made by J. Palasik at 8:02 p.m. that the Selectboard enter into executive session to discuss personnel and contracts under the provisions of 1 VSA 313 (a)(1) of the Vermont Statutes to include all five members of the Selectboard present tonight and Don Turner, Jr., Town Manager; John Bartlett, Director of Administration/Human Resources/Facilities; and Victor Sinadinoski, Director of Planning & Economic Development with a second by C. Taylor. Approved Unanimously.

X. Action as a Result of Executive Session

B. Steady departed from Executive Session at 9:40 p.m.

Motion by J. Palasik at 9:59 p.m. to close executive session with no action taken with a second by C. Taylor. Approved Unanimously.

XI. Motion to Adjourn

Motion made by J. Palasik at 10:00 p.m. to adjourn the meeting with a second by C. Taylor. Approved Unanimously.

D. Adams adjourned the meeting at 10:00 p.m.

Respectfully Submitted,
Sheila Mooney

APPROVED MINUTES:

John Palasik, Selectboard Clerk

Filed with the Milton Town Clerk's Office on this _____ day of _____, 2019.

ATTEST: _____, Milton Town Clerk