



**Town of Milton Selectboard Meeting
43 Bombardier Road, Milton VT 05468
In Person and/or via Zoom – Community Room
Monday, January 3, 2022 at 6:30 p.m.**

MINUTES

Selectboard Members Present: Darren Adams, Chair; Michael Morgan, Vice Chair; Chris Taylor, Clerk; Brenda Steady, Member; John FitzGerald, Member

Selectboard Members Absent: None

Staff Members Present: Don Turner Jr., Town Manager; Dave Allerton, Public Works Director (remote); Michaela Foody, Public Safety Director (remote); Jessica Morris, Finance Director (remote); Brittany Tradup, Executive Assistant to the Town Manager

Others Present: Edgar Clodfelter, Milton Assessor's Office

I. Call to Order

D. Adams called the meeting to order at 6:30 p.m.

II. Flag Salute

D. Adams led the attendees in the Pledge of Allegiance.

III. Agenda Review

No changes. There will be an executive session with Town Manager and Town Attorney.

IV. Public Forum

None.

V. Consent Agenda

- **Approval of Selectboard Meeting Minutes of December 20, 2021**
- **Approval of Warrant #15**

Motion made by M. Morgan to approve the Consent Agenda, with a second by J. FitzGerald.

D. Turner addressed a clarifying question from D. Adams about the Adopt-a-Drain program, with further explanation from D. Allerton.

Motion approved unanimously.

VI. Property Valuation / Reappraisal Update

Edgar Clodfelter, VMPA, Milton Assessor's Office

E. Clodfelter presented the results of Property Valuation and Review (PVR)'s 2021 equalization study, which includes the state's determination of the Common Level of Appraisal (CLA). He also presented information about the current market, including recent sales, and an update on the reappraisal status. Throughout the presentation, he provided his analysis and addressed clarifying questions from Selectboard members.

VII. CY2020 Hazards Mitigation Project Implementation Progress

Michaela Foody, Public Safety Director; Dave Allerton, Public Works Director

M. Foody presented the history on the All-Hazards Mitigation Plan, which was adopted and approved by the Town and FEMA in 2017. In that plan, the town identified certain action plans to mitigate the impacts of future hazards. Every year, the public safety and public works departments give the Selectboard an update on the implementation of these action plans after the report has been compiled. This report is for the calendar year of 2020. D. Allerton presented a summary of what Public Works has been doing, as reported in the documentation. He also addressed several clarifying questions from Selectboard members and some discussion took place.

VIII. Proposed Public Works Facility Update

Don Turner, Jr., Town Manager

D. Turner provided a status update on the project and the pending appeal. He and D. Allerton also shared the latest renderings and site plans. There were some clarifying questions and further discussion about the siteplan. D. Turner also provided information on projected costs and funding sources for the project. D. Turner expressed his intention to bring this project to the next Selectboard meeting on January 18 to get approval to include it on the ballot for the Town Meeting in March.

IX. Update from Town Manager and Board Members

Don Turner, Jr., Town Manager

- The Highway crew was busy over the last two weekends. The goal was to get the roads treated early and often while the temperatures were above freezing. Town sidewalks are in good shape as well.
 - There was some discussion about who is responsible for plowing the sidewalks near the high school. D. Turner responded that the Town will coordinate with Bruce Cheeseman with the school.
- D. Turner emailed a draft forest management plan. Last year, working with the Conservation Commission, the Town authorized Ethan Tapper the County Forester to draft a Forest Management Plan for the Town Forest Property. D. Turner will continue to work with the commission until the Town receives a final report. In the meantime, D. Turner will update the Selectboard on a regular basis to determine how best to move forth with implementation of this plan.
- D. Turner sent a draft of the Selectboard report for the Annual Town Report to the Selectboard members to review.
- Town Meeting Day Ballot has to be finalized by the Selectboard at the January 18th meeting.
- Status of ice rink: The Town will be installing the rink as we did last year, but we will only add water when the weather is conducive.
- Poor Farm Rd water line extension: D. Turner mentioned that the Town has been presented with an opportunity to work with a developer of property on Poor Farm Rd. He would like to know if the Selectboard sees any problem with the Town partnering with the developer to loop the waterline to Deer Run to improve the waterline distribution. The Selectboard did not express any objections or concerns.

- Joint School and Town Selectboard meeting is scheduled for 1/31/22 at 6 pm. Topics to date: 1) School-town joint storm water projects 2) Budget Presentations 3) Equity Policy 4) Joint Newsletter.
 - Some Selectboard members feel that this could possibly be too much for the agenda. Might consider paring it down.
- Question from B. Steady: When are petitions due for school trustees and Selectboard members, and did anyone look to see if we need to get signatures, or do we just need to get the petition and turn it in like last year?
 - C. Taylor: You do need to get signatures. Petitions with signatures have to be submitted by January 24. There is a post on the Town Facebook Page with information.
- Question from B. Steady: Where is the new road connecting?
 - D. Turner: It goes out to Southerberry by the diner.
- Announcement from B. Steady: Jan 12 is the last Milton on the Move session on Zoom only. Visit bit.ly/miltononthemove for more information.
- Question from J. FitzGerald: Need to post Chittenden Solid Waste District (CSWD) representative for the board of directors.
 - D. Turner: The Town will post the vacancy.

X. Executive Session – Confidential Attorney Client Communications

Motion made by C. Taylor to find that premature knowledge about Confidential Attorney Client Communications would cause the Town or person to suffer a substantial disadvantage. Second by J. FitzGerald at 7:57 p.m. Motion approved unanimously.

Motion made by C. Taylor to move enter into executive session at 7:58 p.m. to discuss Confidential Attorney Client Communications under the provisions of 1 VSA 313 (A)(1) of the Vermont Statutes; to include the following; Selectboard members: D. Adams, M. Morgan, C. Taylor, J. FitzGerald and B. Steady; D. Turner, Town Manager; Joe McLean, Legal Counsel. Second by J. FitzGerald. Motion approved unanimously.

No action was taken as a result of the Executive Session

Motion made by M. Morgan to close executive session at 8:42 p.m., with a second by C. Taylor. Motion approved unanimously.

XI. Adjournment

Motion made by C. Taylor to adjourn the meeting at 8:42 p.m., with a second by J. FitzGerald. Motion approved unanimously. Meeting adjourned by D. Adams.

All documents pertaining to this meeting may be viewed using the following link:
<https://miltonvt.box.com/s/bfy8yunj5dw786ykeb0sc9sa5jclg18l>

A video recording of this meeting can be found at the following location:
<https://miltonvt.box.com/s/v891a03a6qzs9oecl1yt94dpkxyb9c1w>

Respectfully Submitted,

Brittany Tradup

APPROVED MINUTES:

_____ Date: _____

Chris Taylor, Clerk

Filed with the Milton Town Clerk's Office on this _____ day of _____, 2022.

ATTEST: _____, Milton Town Clerk

DRAFT